



# Privacy Policy of Flying Angels Gymnastics Club

## Introduction

It is important for you to understand who is responsible for keeping your personal data safe. The website [www.flyingangelsgymnasticsclub.com](http://www.flyingangelsgymnasticsclub.com) is operated by Flying Angels Gymnastics Club Ltd ("we" or "us"). We are the "controller" of all personal data collected and used for the purposes of providing this website and for any other purposes set out in this Website Privacy Policy in accordance with the EU General Data Protection Regulation 2016/679 and the Data Protection Act 2018. This means that we are responsible for deciding how and why your personal data is used and for ensuring that your data is handled legally and safely.

Our Data Security Committee have ultimate responsibility within Flying Angels Gymnastics Club for making sure that this Website Privacy Policy and the law are adhered to. Our Data Security Committee can be contacted by emailing [flyingangels\\_gymclub@hotmail.co.uk](mailto:flyingangels_gymclub@hotmail.co.uk)

## Keeping your data safe

At Flying Angels Gymnastics Club we are committed to keeping your personal data safe and secure, and handling it in compliance with current legislation. This Website Privacy Policy contains important information and we ask that you read it carefully. It details:

- the personal data we collect about you;
- the reasons and ways we process your personal data;
- with whom your information might be shared;
- your rights in relation to that data; and
- anything else we think is of importance to you relating to our processing of your personal data.

## Who are we?

The principal activity of Flying Angels Gymnastics Club Ltd is to teach Amateur Gymnastics

## Information Collection and Use

### Data from you or your use of our website

We collect some data directly from you when you register an enquiry with us, contact us via email, request a question on the Contact Us page on our website.

This data includes the following:

- Full Name;
- Potential members name;
- Telephone / Mobile number;
- Email address;
- Postal Address;
- Information about you in relation to your enquiry

There may be occasions where we also collect information that you voluntarily provide to us. For example, if you contact us with queries, complaints, comments or praise, or information that you post about yourself on public areas of various social media platforms ("Voluntary Data").

Please note that we do not collect any information in relation to your payment information, such as credit/debit card details.

### Data from third parties

We do not share any information with third party companies. However

- we do need to input gymnasts information to enter competitions, we only do so with members that we have obtained your permission to share data with us;



## **Log Data**

### **What do we use your data for?**

It is important that you understand how and why we use the personal data that we collect about you.

We will collect your personal data:

- in order to take the necessary steps in preparation of, helping to facilitate being a member to:
- process any other transactions authorised by you;
- where you are a consumer, with your consent, to:
- inform you of up coming competitions;
- updates of training sessions;
- inform you of special offers;
- respond to a comment or question submitted to us via the Contact Us page on our website;

### Use of other platforms to promote our services

Our content might appear on third party sites based solely on your behaviours on these sites (for example, after liking our brand or its content on British Gymnastics, or having been to our sites and then seeing our display advertising on other website platforms), or the behaviours of those within your networks (for example, a contact within your Instagram network likes our brand or its content on Instagram, so it appears in your News Feed). These branded messages are controlled by the third-party site, but you may be able to update your preferences within the third-party platform to stop these messages appearing in future.

If you share content from [www.Flying Angels Gymnastics Club.co.uk](http://www.FlyingAngelsGymnasticsClub.co.uk) on social media, via the social media share buttons on our site, the relevant social media platform will know what page you are on in order to share that page. The use of that information will be governed by the social media platform's own privacy policy and clicking the "share" buttons does not result in any other personal data being shared between Flying Angels Gymnastics Club and the platform.

### **How long we will keep your personal data**

We shall only retain any personal data for as long as necessary for the original purpose in which it was collected. For further information in relation to specific retention periods, please contact [FlyingAngels\\_Gymclub@Club.co.uk](mailto:FlyingAngels_Gymclub@Club.co.uk)

### **Our approach to information security**

To protect your information, Flying Angels Gymnastics Club Ltd has policies and procedures in place to make sure that only authorised personnel can access the information, that information is handled and stored in a secure and sensible manner and all systems that can access the information have the necessary security measures in place. To accomplish this, all employees, have roles and responsibilities defined in those policies and procedures.

To make sure all employees, understand these responsibilities they are provided with the necessary training and resources they need.



### **Your rights**

Your rights under data protection law and how you can exercise them are detailed in this section. In order to process any of the requests listed below, we may need to verify your identity for your security. In such cases your response will be necessary for you to exercise this right. We may also require additional information, i.e. to help us to locate the particular data specified in your request.

A request to exercise your rights will be responded to as soon as possible and no longer than one month from receiving your request and all necessary identification proof or further information. For particularly difficult or complex requests, or if you have submitted a large volume of requests, we may take up to three months to respond. In such cases we will advise you as soon as possible, explaining why it will take longer.

#### The right to access information we hold about you

At any point you can contact us to request access to the information we hold about you as well as why we have that information, who has access to the information and where we got the information. A request to exercise this right is called a "subject data request".

#### The right to object to processing of your data

You have the right to request that Flying Angels Gymnastics Club Ltd stops processing your data. Upon receiving the request, we will contact you to tell you if we are able to comply or if we have legitimate grounds to continue. If data is no longer used by us, we may continue to hold your data to comply with our other rights. If we have compelling legitimate grounds to carry on processing your personal data, we will be able to continue to do so. Otherwise, we will cease processing your personal data.

#### Restricted processing rights

You can ask for the processing of your personal data to be restricted in some circumstances, for example if your personal data could be inaccurate and needs to be verified, or if we no longer require the data but need to keep for you to exercise your own legal rights. Restricting your personal data means that we only store your personal data. We cannot continue to process it unless permitted to by you or in order to exercise a legal claim or to protect a third party or the public.

#### The right to ask us to stop contacting you with direct marketing

You have the right to request that we stop contacting you with direct marketing. In order to process your request we may need to verify your identity for your security. Please note: It can take a short time for opt-out requests to take effect.

#### The right to correct and update the information we hold about you

If the data we hold about you is out of date, incomplete or incorrect, you can inform us and we will ensure that it is updated after we are satisfied that the new data you have provided is accurate.

#### The right to have your information erased

If you feel that we should no longer be using your data or that we are illegally using your data, you can request that we erase the data we hold. When we receive your request, we will confirm whether the data has been deleted or tell you the reason why it cannot be deleted. If we are required by law to comply with your request, we will fully anonymise your data so that it is no longer personal data and cannot be used to identify you.

### **Cookies**

Cookies are files with small amount of data that is commonly used as an anonymous unique identifier. These are sent to your browser from the website that you visit and are stored on your computer's hard drive.

Our website uses these "cookies" to collect information and to improve our Service. You have the option to either accept or refuse these cookies, and know when a cookie is being sent to your computer. If you choose to refuse our cookies, you may not be able to use some portions of our Service.



## **Security**

We value your trust in providing us your Personal Information, thus we are striving to use commercially acceptable means of protecting it. But remember that no method of transmission over the internet, or method of electronic storage is 100% secure and reliable, and we cannot guarantee its absolute security.

## **Links to Other Sites**

Our Service may contain links to other sites. If you click on a third-party link, you will be directed to that site. Note that these external sites are not operated by us. Therefore, we strongly advise you to review the Privacy Policy of these websites. We have no control over, and assume no responsibility for the content, privacy policies, or practices of any third-party sites or services.

## **Children's Privacy**

Our Services do not address anyone under the age of 13. We do not knowingly collect personal identifiable information from children under 13. In the case we discover that a child under 13 has provided us with personal information, we immediately delete this from our servers. If you are a parent or guardian and you are aware that your child has provided us with personal information, please contact us so that we will be able to do necessary actions.

## **Complaints procedure**

Should you be unhappy with the way we have processed your personal data, complaints can be made to the Information Commissioner's Officer (ICO), which regulates data protection compliance in the UK. For details on how to do this by visit [www.ico.org.uk](http://www.ico.org.uk).

## **Changes to This Privacy Policy**

We may update our Privacy Policy from time to time. Thus, we advise you to review this page periodically for any changes. We will notify you of any changes by posting the new Privacy Policy on this page. These changes are effective immediately, after they are posted on this page. You may also be notified of any significant changes by email.

*Policy updated on 25 May 2018*

## **Contact Us**

If you have any questions or suggestions about our Privacy Policy, do not hesitate to contact us.